



**2020
ANNUAL GENERAL MEETING
AGENDA**

Date / Time: Wednesday Oct 21st, 2020 – 5.30-6.30pm
Location: Queenstown Resort College Meeting Room (Second Floor), 7 Coronation Drive, Queenstown
Chairperson: Tony McQuilkin
Minute Taker: Lou Vicente

1. CHAIRMANS WELCOME

2. APOLOGIES

3. CONFLICT OF INTEREST

4. MINUTES

(i) Draft minutes of the AGM held on 23rd October, 2019 were accepted at the 18th December 2019 QTT Board Meeting

Recommendation:

The minutes are now formally adopted at this 2020 AGM

5. MATTERS ARISING FROM PREVIOUS MINUTES

6. CHAIRMAN'S REPORT

7. CEO's REPORT

8. FINANCIAL REPORTS

9. CONFIRMATION OF AUDITORS

10. ELECTION OF OFFICERS

11. GENERAL BUSINESS